



**Advisory Council Minutes**  
September 25, 2008  
Regional Health District  
Environmental Health Conference Room

Members Present:

Peter Williams  
Tom Brattebo  
John Hjaltalin  
Mark Roberge  
Nancy Enz-Lill

Ray Kelleher  
John Livingston  
Jana McDonald  
John Livingston

Staff Present:

Bill Dameworth  
Lisa Woodard  
Mary McDermott

The meeting was called to order at 8:03 a.m.

**1. Approval of the July 24, 2008 Minutes:**

Jana McDonald moved to approve the July 24, 2008 minutes and Ray Kelleher seconded it. Minutes approved.

**2. EPA Woodstove Change Out Program – Lisa Woodard:**

Lisa gave an update on the grant presented several months ago. From January through June we had 227 people apply for the rebate, 102 rebates were used and 63 were voided. The Income Qualified Program has awarded 14 change-outs, which brings the total to 116 uncertified devices being changed out for certified devices. Assuming that 80% of the change-outs are wood and 20% are gas, Spokane Clean Air has reduced, annually through those 116 replacements, 46.5 tons of air pollution. That is approximately \$1,840 per ton of emissions reduced which is considered good. The other part of the EPA grant included an educational DVD and that is being wrapped up now. We teamed up with Puget Sound and the Hearth Products Association to make these five minute educational DVDs. The topics are on how to burn cleanly and things to consider when upgrading your device. We will be mailing out these DVDs to all of the customers that selected wood burning devices. There is a little money left over from the EPA grant and it will carry over into the new Ecology grant. The EPA grant goes through March and all of the money has to be spent by March and all final reports in.

We applied for an Ecology grant and were funded at 45%. This grant money will be used only for the voucher program. The \$45,000 grant will change-out approximately 80 devices. Avista donated \$7,000 towards that grant and printed the flyers, also the Hearth Products

Association donated about \$2,000. The flyers and applications have been updated so that the individual knows to expect the devices to be around \$2,500, and to expect three to eight weeks during the busy season for installation. They also have to include a picture of their device with the application to show that the device is uncertified. The Ecology grant program was launched September 15<sup>th</sup>. The rebate amounts have been changed from \$400 to \$600 for wood devices and \$600 to \$800 for gas devices. A survey was conducted and the response was good for feed back on the program. The Ecology grant expires in June, which is why we are launching the program now. There was discussion between the Advisory Council, Lisa and Bill.

**3. Other Items of Interest:**

Bill gave a brief overview of the building purchase. The building has been purchased and insurance, video surveillance and an alarm system have been put into place. The architect is working on the drawings. An interior designer looked at the cubicles and has come up with a layout for the building interior office space. An electrical and mechanical engineer are going through the electrical, plumbing, heating and air conditioning. We are pretty much finished with the drawing and bid specifications. When they are done, they will be put out for bid. Landscaping has been included and it will be done so that maintenance is kept as low as possible. The moving expense bids are coming in less than what was estimated. We are looking to move in early December if everything goes as planned.

Bill also had a meeting with Vicky Dalton and Matthew Pederson and Bill exchanged some e-mails with Lisa Brown's office about the legislation for creation of our agency that talks about the small cities and town's representative. The language in the RCW does not have enough of a voting process built in and so it takes the Auditor's Office two or three times and two or three months to get somebody to fill that seat because there is no nomination process. So we are going to see if we can build a nomination process in and are trying to do this so that we don't impact any of the other air agencies. The County's attorney will take a look at it and if it looks okay, Bill will turn it into Lisa Brown's Office and see if she will sponsor it. Bill has also talked to Lisa Brown's Office about sponsoring the disclosure upon sale of your house if a non-certified wood burning device is in it. This is just to let the buyer know that this is an uncertified device.

Ray Kelleher moved to adjourn the Advisory Council meeting and Mark Roberge seconded it. Motion passed.

The meeting adjourned at 8:32 a.m.

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ADVISORY COUNCIL MEMBER

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WILLIAM DAMEWORTH, DIRECTOR