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**SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES**

January 6, 2011 9:30 a.m.
Spokane Clean Air's Conference Room
at 3104 E. Augusta Ave.

BOARD MEMBERS PRESENT:

Mayor Edward Crockett
Councilmember Dempsey (Chair)
Board Member Tom Brattebo

STAFF MEMBERS PRESENT:

William Dameworth, Director
Barbara Nelson, Finance & Personnel Admin.
April Westby, Engineer II
Matt Holmquist, Compliance Administrator
Lisa Woodard, Public Info. Officer
Michelle Wolkey, Legal Council
Mary McDermott, Secretary

WORK SESSION: There was no work session.

BOARD MEETING: The board meeting was called to order at 9:30 a.m.

1. Director's Report for December – Bill Dameworth

We had a teleconference with EPA to discuss our draft Indirect Source Rule. EPA reiterated that it should be acceptable for inclusion in the Washington State Implementation Plan (SIP). EPA's opinion is that this approach is much more defensible than the one taken by South Coast AQMD whose rule was overturned in court. EPA offered some suggestions for improvement and clarification which we plan to include. They will be sending us formal comments sometime in January. We are developing presentations for two workshops on the proposed rule, which are planned for January 2011. We also are finalizing a list of invitees, one workshop with affected sources and another with city and county planning and zoning and building departments. Board Member Brattebo asked Bill to invite the board members. Bill explained to Board Member Brattebo that if two or more board members attend, it will be a board meeting. Board Member Brattebo would like the option for one of the board members to show up. Bill stated that the board members present may want to decide right now which one of the three would like to attend. Board Member Brattebo volunteered to attend the meeting and the other board members present agreed.

The City of Spokane signed our proposed settlement agreement for the NOV they received for failing their annual stack test at the Waste-To-Energy Plant. The penalty check is due in early February. They will be installing additional equipment during the first and second quarters of 2011 to ensure that the carbon injection system operates more reliably. We will be amending their permit to require operation of the carbon injection system on a full-time basis.

We received a final copy of our audit from the state Auditor's Office. There were no issues noted, but there are a few things we're going to have to change and some of that will be addressed at today's meeting.

We received a letter from Ecology explaining to Don Wolley Construction, who did the rock crushing for the Hutterians and whose case was discussed at the last two board meetings, that Ecology's requirements for crushing rock on agricultural land are the same as ours. In the e-mail transmitting the letter, Ecology explained to me that their penalty would have been more and that they aren't usually as helpful in these types of situations as we were. There was a little discussion between Bill and the Board regarding Ecology's permits and Spokane Clean Air's.

2. Public Information/Education Update for December – Lisa Woodard

Lisa gave a brief overview of December activities. Community outreach presentation/events consist of an Employee Transportation Coordinator's luncheon and meeting with a Cadet Girl Scout Troop working on an environment/clean air badge. Compliance assistance program included the last of the permit center visits; created an "Exhibit R" checklist for the permit centers from a suggestion from one of the permit center visits; updated the drycleaner information sheets; and selected the 2011 Clean Air Award recipient and drafted a news release and article for later release at the awards ceremony January 27th. The Clean Air Calendar/2011 Annual Report was distributed. Special projects include wood heating season TV spots continuing to run through mid February; continue to serve as project liaison between contractor and work group for the statewide Wood Smoke Education/Outreach pilot program (Get More Heat from Wood 101); and the winter newsletter is nearly complete for the EnviroKids Club which we are coordinating for a club event in February at Mobius Kids Museum. Media activities consisted of follow-up with the Spokesman-Review business reporter regarding asbestos enforcement case.

3. Compliance Activity for November – Matt Holmquist Permitting and Air Monitoring Activity for November – Ron Edgar

Matt gave a brief overview of the compliance activity (complaints, inspections, etc.). Matt met with Fire Districts (FDs) in December to discuss picking up the "Yard and Garden" burning program. The FDs did not reach a consensus on administration of a program. What the FDs were looking for is all the FDs to get onboard to implement a residential burning program throughout the county or not do it at all; with the exception of the agreements we've had with FDs 2, 5, 11 and 12. They do not plan on picking up the program for this spring. April gave a brief overview of the permitting and air monitoring activity (NOCs, NOIs). The registration billing has changed to billing all of the registered sources in January and we are working on getting that billing out. We are anticipating a lot of calls from sources do to the new billing procedure. Over all air quality for November was pretty good. Carbon monoxide isn't an issue

and PM₁₀ has been in the good range. The highest levels of pollutants are from the PM_{2.5}. Mark gave a brief overview of the stage II burn ban in December which resulted from stagnant conditions and a very cold front that moved into the area. There was some discussion about burn bans between Mark, Bill and the Board.

4. Treasurer's Report for December 2010 – Barbara Nelson

Barbara gave a brief overview of the treasurer's report. With the new billing procedure for source registration, over the next 45 days we'll receive 12 months worth of revenue in that particular area and that will remain in the fund.

5. CONSENT AGENDA – ACTION ITEM – Approval of the December 2, 2010 Board Minutes. Approval of Vouchers for December 2010 – Numbered 5334 through 5405 totaling \$48,055.30 and December Payroll of \$125,770.17 for a Grand Total of \$173,825.47.

Board Member Brattebo moved to approve the Consent Agenda and Mayor Crockett seconded it. Motion passed unanimously.

PUBLIC HEARING: 10:02 a.m. – Items 6 - 18: All Resolutions presented by Barbara Nelson

The attached resolutions are requesting budget approval for the budgets. This is a budget amendment that redistributes Resolution 10-09 Total Program Budget appropriations that were approved on June 3, 2010. This redistribution is based on recommendations from the state audit. We are required to adopt our budgets at the fund level; so we have to have a resolution adopting a budget for each fund. The budget approved with Resolution 10-09 for FY-11 is distributed between the funds as it was applied. There are five resolutions that have not yet been approved for FY-11. Resolutions 11-02 VERP III and 11-03 State Wood Stove Campaign are appropriating FY-10 year end fund balance for expenditure in FY-11. Resolution 11-04 is for the annual Youth Conference and is funded by donations and the AOP DOE Oversight Resolution 11-06 is a pass thru only not an appropriation that we bill AOP sources, collect and pass on to DOE. Resolution 11-13 Project Reserve is authorizing the transfer of civil penalties collected in FY-10 that exceed the budgeted projection from the general fund to the project reserve fund. I should point out that this action does not appropriate funds; it authorizes transfer only. Total combined budget for all funds for FY-11 is \$2,173,974.00.

6. Resolution 11-01 – Establish the Budget for FY 2010 & 2011 State Wood Stove Grant

There were no public comments. Mayor Crockett moved to approve Resolution 11-01 and Board Member Brattebo seconded it. Motion passed unanimously.

7. Resolution 11-02 – Establish the Budget for VERP FY 2011 Appropriating the beginning Fund Balance

There were no public comments. Board Member Brattebo moved to approve Resolution 11-02 and Mayor Crockett seconded it. Motion passed unanimously.

8. Resolution 11-03 – Amend the Budget and Appropriating the July 2010 beginning Fund Balance for the Wood Smoke Reduction Campaign

There were no public comments. Mayor Crockett moved to approve Resolution 11-03 and Board Member Brattebo seconded it. Motion passed unanimously.

9. Resolution 11-04 – Establish the FY 2011 Budget for Youth Conference Fund

There were no public comments. Board Member Brattebo moved to approve Resolution 11-04 and Mayor Crockett seconded it. Motion passed unanimously.

10. Resolution 11-05 – Establish the FY 2011 Budget for Fund 201 Debt Service Bldg. Loan

There were no public comments. Mayor Crockett moved to approve Resolution 11-05 and Board Member Brattebo seconded it. Motion passed unanimously.

11. Resolution 11-06 – Adopt a Budget for Fund 601 AOP DOE Oversight Fee FY 2011

There were no public comments. Board Member Brattebo moved to approve Resolution 11-06 and Mayor Crockett seconded it. Motion passed unanimously.

12. Resolution 11-07 – Amend the Budget for PM_{2.5} Monitoring Operation Project April 2010 through March 2011

There were no public comments. Mayor Crockett moved to approve Resolution 11-07 and Board Member Brattebo seconded it. Motion passed unanimously.

13. Resolution 11-08 – Establish the Budget for FY 2011 AOP Fund

There were no public comments. Mayor Crockett moved to approve Resolution 11-08 and Board Member Brattebo seconded it. Motion passed unanimously.

14. Resolution 11-09 – Establish the Budget for FY 2011 Asbestos Fund

There were no public comments. Board Member Brattebo moved to approve Resolution 11-09 and Mayor Crockett seconded it. Motion passed unanimously.

15. Resolution 11-10 – Establish the Budget for FY 2011 Source Registration Fund

There were no public comments. Mayor Crockett moved to approve Resolution 11-10 and Board Member Brattebo seconded it. Motion passed unanimously.

16. Resolution 11-11 – Establish the Budget for FY 2011 NOC/NOI/SEPA Fund

There were no public comments. Board Member Brattebo moved to approve Resolution 11-11 and Mayor Crockett seconded it. Motion passed unanimously.

17. Resolution 11-12 – Amend the General Fund FY 2011 Budget

There were no public comments. Mayor Crockett moved to approve Resolution 11-12 and Board Member Brattebo seconded it. Motion passed unanimously.

18. Resolution 11-13 – Authorization to Transfer Funds from the General Fund into the Project Reserve Fund

There were no public comments. Board Member Brattebo moved to approve Resolution 11-13 and Mayor Crockett seconded it. Motion passed unanimously.

The public hearing was closed at 10:17 a.m.

19. Presentation of Certificate of Appreciation to Bonnie Mager – Bill Dameworth

Chair Councilmember Dempsey read the proclamation to be presented to Bonnie.

20. Board Concerns – Councilmember Dempsey moved to nominate Board Member Brattebo as Chair and Mayor Crockett seconded it. Motion passed unanimously. Councilmember Dempsey moved to nominate Board Member Corkill as Vice Chair and Mayor Crockett seconded it. Motion passed unanimously. Barbara and the Board Members present discussed the date for Spokane Clean Air's retreat. There are two dates to choose from and they are March 21st or 25th. The Board will get back to Barbara on which date will work best for them.

21. Public Forum – There was no public present at the time.

The meeting adjourned at 10:32 a.m.

The next Board Meeting will be February 3, 2011 at 9:30 a.m. – Spokane Regional Clean Air Agency office at 3104 E. Augusta Avenue.

MAYOR EDWARD CROCKETT, CHAIR

WILLIAM DAMEWORTH, SECRETARY