



**SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES**

December 1, 2011 9:30 a.m.
Spokane Clean Air's Conference Room
at 3104 E. Augusta Ave.

BOARD MEMBERS:

Mayor Edward Crockett
Board Member Tom Brattebo (Chair)
Board Member Rose Dempsey
Karen Corkins for Commissioner Al French
Board Member Jeff Corkill

STAFF MEMBERS PRESENT:

William Dameworth, Director
Barbara Nelson, Finance/Personnel Admin.
Ron Edgar, Chief of Technical Services
Matt Holmquist, Compliance Administrator
Lisa Woodard, Public Information Officer
Michelle Fossum, Legal Council
Mary McDermott, Admin. Assistant

WORK SESSION: There was no work session.

BOARD MEETING: The board meeting was called to order at 9:31 a.m.

Barbara Nelson announced that Debbie Riley was being acknowledged for her 20 years of service to Spokane Regional Clean Air Agency and presented her with a plaque.

1. **Director's Report for November – Bill Dameworth**

We received notice from Ecology that the diesel retrofit grants would be held up for a month. We will not know the status of our application to retrofit ten switch engines at the BNSF rail yard in Spokane until sometime in December. We also received some questions from Ecology via e-mail regarding calculations for emission reductions which will require some clarification from BNSF. Lisa Woodard has sent Ecology's request to BNSF and we are hoping to receive a reply from them by early December. The County Commissioners sent a letter to Ecology in support of the grant. The mayors of the small cities and town in Spokane County are meeting on December 9 at 1:00 p.m. at the Airway Heights wastewater treatment plant. At that meeting, Vicky Dalton will be trying to get the group to elect a representative for our board, as Chuck Crockett's term expires in December. We will be getting another audit from the State Auditor in mid-December for FY 2010 and 2011. Board members will receive notice from the State Auditor's office and will be invited to participate.



2. Public Information/Education Update for November – Lisa Woodard

Lisa gave a brief overview of the November activities. There were no outreach events or formal presentations in November. There was a compliance assistance workshop held for gas stations and 28 people representing 70 gas stations attended; there were 25 attendees for the compliance assistance workshop held for surface coating operations in conjunction with the Pollution Prevention Resource Center (based in Seattle); 100 asbestos postcards were sent out to roofing companies; and updated various CAP materials print and online. Other projects consisted of gearing up for the wood heating season; developing the program components, materials and securing wood/gas retailer participation for the State Wood Smoke Reduction Grant slated to launch on January 12, 2012; The Clean Air Calendar was completed, delivered from the printer and will be mail out in early December; and we have secured donations and coordinated materials developed for the worksite-based program to encourage commute alternatives during the month of January for the Travel Green, Live Green promotion. Media outreach consisted of the distribution of news releases on the burn ban to area media and follow-up with additional information for newscasts. There were varying degrees of coverage on four TV stations, newspaper and radio stations on the burn ban.

**3. Compliance Activity for October – Matt Holmquist
Permitting and Air Monitoring Activity for October – Ron Edgar**

Matt gave a brief overview of the compliance activity (complaints, inspections, NOV's, etc.). The woodstove activity jumped quite a bit in November and a lot of that is due to the wood stove burn ban occurring in November. Matt gave a brief overview of the burn ban notices given to people burning during burn bans.

Ron gave a brief overview of the permitting and air monitoring activity. The engineers are staying busy with NOCs, NOIs, Annual Registration and the January 1st billing. The air quality in October was pretty good and towards the end of October the PM₁₀ started to climb. There was a curtailment on the 7th at 11:00 a.m.; everything was running in the moderate range and the burn ban lasted until 11:00 a.m. the 8th. There was some discussion between Ron and the Board Members on the levels and the different air pollutants monitored.

4. Treasurer's Report for November 2012 – Barbara Nelson

Barbara gave a brief overview of the treasurer's report. Everything is on track at this point in the budget. On the Voucher Approval coming up, there was an error on the top, listing it as the September Voucher Report and it is actually the November Voucher Report. The one that you will be signing today has that correction as well as the addition of the E-NOI Fees and the investment fees for the month of October and that adjusts the total approval for the vouchers up approximately \$400.

5. CONSENT AGENDA – ACTION ITEM –

- a. Approval of the November 3, 2011 Board Minutes;
- b. Approval of Vouchers for November 2011 – Numbered 6165 thru 6242 totaling \$18,309.11 Claims and Payroll of \$129,574.87 for a Grand Total of \$147,883.98.

Board Member Corkill moved to approve the board minutes and vouchers and Board Member Dempsey seconded it. Motion passed unanimously.

PUBLIC HEARING ITEM #6: Opened at 10:06 a.m. and Closed at 10:17 a.m.

6. Resolution 11-33 Establishing the Budget for a Wood Smoke Reduction Grant – Lisa Woodard

Lisa gave a brief overview of the \$150,000 state grant for the wood stove change-out program which includes \$25,000 from the Agency project reserve account and a \$10,000 contribution from Avista. This resolution is to accept Ecology's funding, Spokane Clean Air's match for \$25,000 and Avista's \$10,000 to launch the wood stove replacement program coming up in January. Lisa also gave a brief overview of how the program will run and what the requirements are to receive the rebate. There was some discussion between the Board Members and Lisa on the wood stove replacement program.

There were no comments from the public. Board Member Corkill moved to approve Resolution 11-33 and Board Member Dempsey seconded it. Motion passed unanimously.

7. Board Concerns – Board Member Brattebo thanked Rose Dempsey and Edward Crockett for their service to Spokane Clean Air's Board of Directors. Board Member Corkill stated that he will be missing the next three board meetings but is working on proposing an alternate to the City of Spokane during this or any other absence.

8. Public Forum – There were no public comments.

The meeting adjourned at 10:20 a.m.

The next Board Meeting will be January 5, 2011 at 9:30 a.m. – Spokane Regional Clean Air Agency office at 3104 E. Augusta Avenue.

BOARD MEMBER TOM BRATTEBO, CHAIR

WILLIAM DAMEWORTH, SECRETARY