

**Advisory Council Minutes
March 27, 2014
Spokane Regional Clean Air Agency**

Members Present:

Mark Roberge, (Chemistry)
Kevin Miller, Fire Marshall
Chester Jahn, Jr. Agriculture
Raymond, Byrne, Public Health
Hal Ophus, Business Community
Adriane Borgias, Environmental
Bud Leber, Industry

Staff Present:

William Dameworth, Director
Barbara Nelson, Finance & Personnel Admin.
Debbie Riley, Administrative Assistant

The meeting was called to order at 8:00 a.m.

Approval of the February 27, 2014 Minutes

1. Kevin Miller made a motion to approve the February 27, 2014 minutes and Bud Leber seconded it. Minutes approved.
2. **Review of Proposed FY 2015 Budget - Barbara**

Barbara Nelson gave an over review of the FY-15 Budget. Barbara presented a spreadsheet with all the programs listed beginning with the fund balances. Federal and State Grant dollars have been established for FY-14 and FY-15 in the current 2 year agreement with the Department of Ecology. These grant amounts have been reduced in estimations for the out years shown. The General Fund revenue remains the same over the period; this includes Local Assessments, a small amount of fees and penalties up to \$60,000.

The Air Operating Permit (AOP) Title V Programs fee structure for cost recovery is included in the regulation; however the fund is balanced using the Local Assessments which is then billed out in the next billing cycle and returned to the fund balance.

The fee increase that was approved for the Registration program in FY-14 has achieved the goal of full cost recovery. The fee increase was incremental over three years (FY-14 thru

FY-16). Revenue projection increases and then levels off in FY-17. The fund balance grows each year in this projection. The Agencies goal is to achieve and maintain 100% inspection rate which shifts more staff time to this program increasing the program costs; the projected fund balance will facilitate reaching the goal without further fee increases.

The fee revenue for the Notice of Construction (NOC) program is projected to continue above 50% of the program cost and the balance will be funded from Local Assessments as outlined in the Board By-Laws. General expenses are reduced because the office building was paid off in FY-14. The Agency continues to fund reserves, equipment, retirements, and building maintenance. Medical benefits include calculations for employees paying 20% of dependent costs. There was some discussion between staff and the Advisory Council.

The meeting adjourned at 9:00 A.M.

The next Advisory Council meeting is scheduled for April 24, 2014, in Spokane Regional Clean Air Agency's office located at 3104 E. Augusta Ave.

ADVISORY COUNCIL MEMBER

WILLIAM DAMEWORTH, DIRECTOR