

## Change of Ownership/Closure of Business

Spokane Regional Clean Air Agency (SRCAA) regulations require facilities that emit air contaminants, to register annually with the agency. Registration involves annual reporting and payment of fees. When a registered facility closes or changes ownership SRCAA must be notified.

### Ownership/Operator Changes

When ownership or operator of a registered facility has transferred to another party, the new owner or operator must report the change to SRCAA within 90 days of the change, by submitting a “Change of Ownership/Operator” notification form. Failure to report the change within 90 days may result in the issuance of a Notice of Violation (NOV). New owners or operators should be aware that any liability for fee payment, including payment of delinquent fees and other penalties, survive any transfer of ownership.

### Business Closing Permanently

When a business closes or permanently discontinues operation of any air contaminant source or activity, the owner/operator must report to SRCAA the closure within 90 days, using the “Business/Source Closure” notification form. Once the notice is received, a final bill for any fees incurred for operating during that calendar year (if they have not already been paid) will be invoiced. Failure to report a closure within 90 days may result in the issuance of a NOV.

Permanent closure requires all equipment and activities that release air contaminants be permanently disabled or removed so that it is incapable of generating air contaminants. Examples include disconnecting power to equipment, ensuring mechanical position that prevents processing, placing locks on the equipment, etc.

Permanent closure voids any Orders of Approval and exemptions for the operation. Restarting the operation at the same or new location in Spokane County requires a new Notice of Construction (NOC) if applicable, potential upgrades to air pollution controls, and payment of associated fees. If obtaining a NOC is not applicable, registration will still be required prior to operation.

### Business Closing Temporarily

If an owner or operator wishes to close operations temporarily, but wants to maintain registration status, including Orders of Approval and exemptions, they must continue to submit annual registration information and pay annual registration fees. This may be an option for up to two years or as stated otherwise in the Order of Approval or exemption.

### Contact Us

Contact SRCAA, 477-4727, if you have questions about your business. The “Change of Ownership/Operator” and “Business/Source Closure” notification forms are online at [SpokaneCleanAir.org](http://SpokaneCleanAir.org).

### About Us

The 1967 Washington State Clean Air Act (RCW 70.94) authorized the establishment of local air quality agencies. Since 1969, the Spokane Regional Clean Air Agency works to achieve and maintain clean air in Spokane County, Washington by administering local, state and federal air quality laws and regulations.

We carry out our functions of air monitoring, permitting, enforcement and education and outreach with the support of our member entities, which includes Spokane County and its incorporated cities and towns of Spokane, Spokane Valley, Airway Heights, Cheney, Deer Park, Liberty Lake, Medical Lake, Latah, Millwood, Rockford, Spangle and Waverly.

